

FEB 18 2016

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY: *R. H. H. H.* DEPUTY

**MEETING OF COMMISSIONERS' COURT
OF PANOLA COUNTY**

TO WHOM IT MAY CONCERN:

PURSUANT TO THE TEXAS OPEN MEETINGS ACT, NOTICE IS HEREBY GIVEN THAT A SPECIAL MEETING OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS WILL BE HELD ON THE 22ND DAY OF FEBRUARY, 2016, IN THE COMMISSIONERS' COURTROOM IN THE PANOLA COUNTY COURTHOUSE IN CARTHAGE, TEXAS AT 9:00 O'CLOCK A.M. AT WHICH MEETING THE FOLLOWING SUBJECTS WILL BE DISCUSSED AND THE FOLLOWING MATTERS ACTED UPON:

OPENING PRAYER.

OPEN MEETING:

1. **CITIZEN COMMENTS:** This is for citizens to comment on any subject not on the current agenda concerning county business. Members of the Court may answer direct questions, but any action from this item must be scheduled on a future agenda.
2. **COMMISSIONERS' REPORT:** These are for informational purposes only. Any action that needs to be taken on the basis of these reports will be placed on a future agenda for action.
3. **COUNTY JUDGE'S REPORT:** This is for informational purposes only. Any action that needs to be taken on the basis of this report will be placed on a future agenda for action.
4. **CONSENT ITEMS:**

PERSONNEL

a.

ROAD & BRIDGE

a.

MISCELLANEOUS

- a. To approve and record Panola County Investment Report for 3rd Quarter Fiscal Year 2015.
- b. To approve and record Panola County Treasurer's Third Quarter Report for Fiscal Year 2015.
- c. To record The Ohio Casualty Insurance Company Certificate for Panola County Treasurer Deputy Cynthia Denese Powell.
- d. To approve and record 2015 Budget Amendment No. 30.

REQUESTS FOR CONFERENCE ATTENDANCE

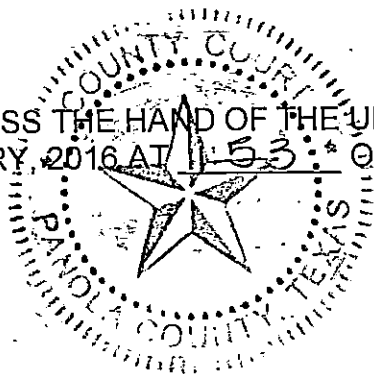
- a. To approve and record a Request for Attendance at a Conference for the following Panola County elected official(s)/employee(s): PCSD Deputy Adam Jones; PCSD Deputy Jeff Ivy; Panola County Clerk Bobbie Davis (2); Panola County Clerk Chief Deputy Rokesia Hicks; PCSD Communications Officer Sarena Newman (2); PCSD Communications Officer Leigh Welk (2); PCSD Communications Officer Hollie Mojica (2); PCSD Communications Officer Carrie Riddle (2); and Panola County Assistant Criminal District Attorney Katie Nielsen.
5. To approve payment of current Panola County bills as prepared and submitted by the County Auditor.
6. To hear a presentation by Patrick Woods, Attorney at Law, regarding Volkswagen Group of America, Inc.; Audi of America, LLC.
7. To award a bid previously opened by the Commissioners' Court on February 8, 2016 for the Panola County Airport-Sharpe Field AWOS Installation Project.
8. To appoint Jim Stevens, Pastor Carl Anderson, Ms. Fatha Burchette, Reverend Steve Jackson, and Steven Hill to the Sexually Oriented Business Order, Permit and License Appeal Board for a one year term commencing February 27, 2016 and ending February 27, 2017.
9. To discuss and act upon declaring the following electronic equipment as surplus property: thirty-one (31) computer monitors; eight (8) computer towers; two (2) fax machines; seven (7) printers; one (1) staples paper shredder; nine (9) VCR/DVD players; two (2) digital printers; nine (9) keyboards; one (1) typewriter; two (2) computer mouse; three (3) boxes of misc. wire/connectors; one (1) Clearone XAP TH2 telephone interface; two (2) Clearone XAP 800 ultimate audio management platforms; two (2) Altinex multi tasker M+100-100; two (2) Pointmaker PVI-83 multiple-Sync video maker; one (1) Sanyo Pro Xtrax multiverse projector; two (2) shure ULX54 wireless receiver; two (2) Shure MX412DLE microphone; and one (1) Shure DD4ULX2 microphone.
10. To discuss and act upon authorizing the County Judge to advertise for sealed bids for used electronic equipment. Bid specifications are available in the County

Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened March 14, 2016 at a Regular Session of the Panola County Commissioners' Court scheduled for 9:00 o'clock a.m.

11. To discuss and act upon trading in five (5) copiers, one located in each of the following places: County Judge's Office, Panola County Road and Bridge Department, Panola County Detention Center, Panola County 911 Rural Addressing Office, and Panola County Auto Registration Office; initiate five (5) sixty month leases with Xerox through DIR for each copier for the above-referenced departments; and to authorize the County Judge to submit purchase orders for said copiers.
12. To discuss and act upon possible action on the status and performance of government records management services contract with Kofile Systems, Inc.
13. To discuss and act upon procurement of government records management services through a Request for Proposals pursuant to Texas Local Government Code Section 262.030; and to authorize the County Auditor to advertise for sealed proposals for Microfilming, Indexing, Re-indexing, Digitizing, Recording, Redaction Services, Re-creation, High Speed Digital Conversion, Computer Hardware, Index Books Re-creation, Full Service Indexing for Land Records and other records purchased for the office of the County and District Clerk. Proposals shall also include Importing/linking Previously Filed Images to the Computer and Internet Site, Imaging Retrieval-Internet Service Going Forward, Cashiering/indexing-duplex Prints; Generic Indexing Package/Commissioner's Court Package, Marriage License, Court Minutes, Vital Statistics Software, Scanning Process-Image Retrieval for Microfilm Back-up, Microfilm Conversion to Digital Images, Permalife Paper-24 Lb Paper with Rounded Corners and Hole Punch to Desired Size of County's Volumes for the office of the County Clerk and District Clerk. Proposals to be opened April 25, 2016 at 9:00 a.m. Specifications available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas.
14. To discuss and act upon adopting Order #2016-04 granting an exemption from competitive bidding for government records management services until procurement through a request for proposals is completed.
15. To discuss and act upon procurement of government records management services from Government Records Services, Inc., the County's current service provider, until a procurement through a request for proposals is completed.

ADJOURNMENT

WITNESS THE HAND OF THE UNDERSIGNED CLERK ON THIS THE 18TH DAY OF FEBRUARY, 2016 AT 11:53 O'CLOCK P.M.

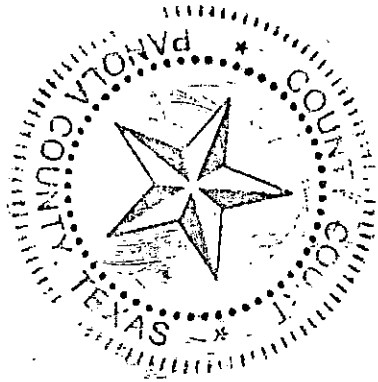


Bobbie Davis

 BOBBIE DAVIS, COUNTY CLERK
 PANOLA COUNTY, TEXAS

By: Rokesia Hicks, Deputy

I, BOBBIE DAVIS, CLERK OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS DO HEREBY CERTIFY THAT THE ABOVE NOTICE WAS POSTED ON THE OFFICIAL BULLETIN BOARD IN THE PANOLA COUNTY COURTHOUSE IN THE CITY OF CARTHAGE, TEXAS AND IN A PUBLIC PLACE VISIBLE AT ALL TIMES ON THE 18TH DAY OF FEBRUARY, 2016 AT 153 O'CLOCK P.M.



Bobbie Davis
BOBBIE DAVIS, COUNTY CLERK
PANOLA COUNTY, TEXAS
By: Rokesia Hicks, Deputy